

Meeting #7 - Ethics Committee Meeting

|                     |                                                                                             |                    |
|---------------------|---------------------------------------------------------------------------------------------|--------------------|
| 02 March 2026       | 12:00pm-1:00pm                                                                              | Meeting Room       |
| <b>Chairperson:</b> | Dr. Fadi Alkhatib, Assistant to the President for Academic Affairs                          | رئيس الاجتماع:     |
| <b>Members:</b>     | Dr. Ayad Salhie, Hussein AlHaddad, Dr. Mirna Safi, Khaled Aldosari (Student Representative) | الأعضاء:           |
| <b>Ex-Officio:</b>  |                                                                                             | الأعضاء المشاركون: |
| <b>Apologies:</b>   |                                                                                             | الاعتذار:          |
| <b>Invitees:</b>    |                                                                                             | المدعوون:          |
| <b>Note Taker:</b>  | Ms. Sara Nasser                                                                             | المدون:            |

**Meeting Agenda:**

- Welcome and confirmation of quorum
- Apologies for absence
- Confirmation of minutes of the previous meeting
- Review of standing business and action items
- Claims, complaints, and consultation requests
- Any other business

**Agenda item 4: Review of standing business and action items**

The Committee reviewed the status of the draft updates to the Code of Ethics, noting that feedback from relevant stakeholders was still being incorporated. Members agreed to revisit the finalized draft at the next meeting.

**Agenda item 5: Claims, complaints, and consultation requests**

The Committee Secretary confirmed that one matter had been received for the Committee's attention during the reporting period. The matter was assigned to a Committee member for initial review, with findings to be reported at a future meeting.

**Agenda item 6: Any other business**

Members briefly discussed upcoming ethics awareness sessions planned for staff and faculty. No further action was required at this stage.

**Action Item Due**

**بنود للمتابعة**

| Sr. # | Action Item | بنود المتابعة | الشخص المسؤول<br>Person/s Responsible | موعد التقديم<br>Due Date | Status |
|-------|-------------|---------------|---------------------------------------|--------------------------|--------|
| 1     |             |               |                                       |                          |        |
| 2     |             |               |                                       |                          |        |
| 3     |             |               |                                       |                          |        |