

AU Admissions Policy

Version No.	Approved By	Approval Date	Effective Date
1.0	President & BOT	October 2023	Fall 2022/2023
SCOPE	This document specifies the principles for admission to AU Diploma (0-2), Bachelor (2+2) and Bachelor (0-4) programs.		
TERMS, DEFINITIONS AND ABBREVIATIONS	AU: Australian University or the University. PUC: refers to Private Universities Council. Transfer applicant: refers to a student who has graduated from high school and attended another tertiary education institution accredited by the Ministry of Higher Education in the State of Kuwait before applying for admission to AU.		
POLICY PROVISIONS			

1. Application

1.1 Application for admission at the Australian University (AU) is open to all eligible students, who complete an online application form, pay a non-refundable application fee and submit all required documents by the specified deadline.

1.2 Admission to AU is competitive and selective based on academic merit and availability of seats.

2. Admission Requirements

2.1 English Proficiency

2.1.1 All applicants must meet AU's English Language Proficiency requirements at the time of admission as all programs are delivered in English.

2.1.2 Applicants who do not qualify for direct entry to the Diploma or Bachelor program due to not meeting AU's English Language requirements but otherwise are eligible for admission to their desired program will be considered for admission to the Intensive English Program.

2.1.3 The University utilizes English Placement Tests to place applicants according to their appropriate English language level.

2.1.4 Applicants who have the required valid TOEFL or IELTS scores, are not required to take the English Placement Test.

2.1.5 An English Placement Test result is valid only for the semester being applied for. Applicant wishing to sit the test again may do so after 24 hours from the initial test date, with a total of three attempts permissible for the semester being applied for.

2.1.6 English Language Proficiency is an entry requirement to all programs at AU with the exception of AU students who graduated from the diploma track and are pursuing the Bachelor (2+2) model.

2.1.7 [Refer to the website for information on AU's English Language competency requirements.](#)

2.2 Entry Requirements for Diploma Programs (0-2 Track)

2.2.1 AU offers Business, Engineering, Aviation and Maritime Diploma programs across a range of disciplines. Table (1) lists the minimum High School entry requirements for Diploma programs.

2.2.2 Engineering Applicants must hold a Scientific Stream High School Certificate with a pass grade in Mathematics, Physics, Chemistry and Biology.

2.2.3 High school systems (other than government and Arabic private system) will be reviewed on a case-by-case basis and may require Kuwait Ministry of Education equivalency.

AU	Majors	High School Stream	High School Minimum Requirement
College of Engineering	Civil Engineering	Scientific	60%
	Mechanical Engineering	Scientific	60%
	Petroleum Engineering	Scientific	60%
	Electrical and Electronics Engineering	Scientific	60%
College of Business	Management	Scientific or Literature	50%
	Marketing	Scientific or Literature	50%
	Human Resources Management	Scientific or Literature	50%
	Accounting	Scientific or Literature	50%
School of Aviation	Aircraft Maintenance Engineering (Mechanical or Avionics)	Scientific	65%
	Air Traffic Control	Scientific or Literature	65%
	Logistics	Scientific or Literature	65%
Maritime Department	Nautical Science	Scientific	50%

Table (1)

*High school requirements for the students with disabilities are adjusted down by 10 % from the criteria specified Table (1).

2.3 Entry Requirements for Bachelor's Programs (2+2 Track)

2.3.1 To be eligible to apply for a Business, Engineering Technology or Aviation Bachelor's program (2+2 bridging model), applicants must have completed a corresponding Diploma program from AU or other equivalent Diploma, with minimum graduating Grade Point Average of 2.00/4.00.

2.3.2 A Bachelor's program applicant can only apply for the major he/she completed in the Diploma program, with the exception of Human Resources Diploma graduates who are given a pathway into Bachelor of Business Management.

3 Entry Requirements for Bachelor Programs (0-4 Track)

3.1 AU offers direct entry to Business and Aviation Bachelor programs across a range of disciplines. Table (2) lists the minimum High School entry requirements for Bachelor programs.

AU	Majors	High School Stream	High School Requirement
College of Business	Management Information Systems	Scientific or Literature	60%
	Events Management	Scientific or Literature	60%
	Banking and Finance	Scientific or Literature	60%
School of Aviation	Aviation & Airport Operation	Scientific or Literature	65%

Table (2)

*High school requirements for the students with disabilities are adjusted down by 10 % from the criteria specified in Table (2).

4 Transfer applicants to AU

4.1 Transfer Applicants to AU will be dealt with as per the terms stipulated in the AU Credit Transfer Policy and Procedure.

5 Admission Process

5.1 To be eligible for admission at AU programs applicants must:

- Submit a High School Certificate or its equivalent which meets the minimum requirements as specified in Table (1 & 2) of this document.
- [Fulfil English Language Skills requirements as per the website.](#)
- Submit a copy of valid civil ID and a copy of valid Passport.
- Submit one photograph (4x6).

5.2 Applicants offered admission are required to confirm their enrolment within the specified period by paying the non-refundable registration fee.

5.3 Applicants contacted and offered a place at AU must collect the Offer Letter within the specified period, otherwise they will need to reapply in accordance with the admission requirements and timelines of that semester.

5.4 Accepting an AU offer requires a commitment in writing from the student to adhere to all AU's policies, procedures, rules and regulations by signing the Student/Guardian Declaration Form.

6 Private University Council (PUC) Scholarship Applicants

6.1 Students who meet AU's minimum entry requirements and wish to enrol into a Diploma or a Bachelor's program under the sponsorship of the Private Universities Council (PUC) are subject to all PUC rules and regulations in this regard.

6.2 Such students are offered a conditional admission to AU subject to receipt of scholarship from the PUC. If a student's application for scholarship is not approved by the PUC, the student has the option to request the AU Admissions Unit to place him/her as a self-funding applicant.

7 Students with Disabilities

7.1 Admission of students with disabilities is subject to the terms of the AU Students with Disabilities Policy and Procedure.

7.2 It is the individual student's responsibility to identify him or herself as student with disability during the application period and provide the required diagnostic documentation.

7.3 Applicants requiring accommodation are referred to the Center for Learning Differences for evaluation and determination of whether suitable accommodations can be offered.

8 Sponsored and Non-Traditional Applicants

8.1 The University accepts applications from students sponsored or nominated by recognized foreign embassies, government ministries, international organizations, and registered non-profit organizations (e.g., LOYAC). Such applicants shall be considered for admission in accordance with the University's admission requirements and applicable sponsorship agreements.

9 False or Misleading Documentation

9.1 Submission of false or misleading documentation is considered misconduct and is subject to actions in accordance with AU Student Code of Conduct. This may include withdrawal of the offer of a seat, cancellation of enrolment and, if applicable, revoking of any awards granted.